

Person to Person Payments (P2P) People's Bank of Commerce Foundation Donation

- Log into your Online Banking from <u>https://www.peoplesbank.bank/</u> or from your People's Bank of Commerce App.
- 2. Select "Move Money" from the Menu Bar in the desktop application or "Transfers" from the Menu Bar in the mobile application.
- 3. Click on the + in the MY PAYEES section
- 4. Select "Person to Person"
- 5. Enter PBOC Foundation in the payee information. Select Send Via Email and enter pbocfoundation@peoplesbank.bank in the email address field then click Save.
- 6. If this is your first-time transferring funds via P2P, you will be prompted to accept the Terms and Conditions of P2P.
- 7. After accepting the Terms and Conditions you can send a payment to the PBOC Foundation by clicking "Send Payment".
- 8. Select the account you would like to send the money from.
- 9. Enter the amount. You can also add a Note to the payment, but it's not required. Click "Continue" once all the information is entered.
- 10. You will then be taken to a summary of the payment, to complete the process click the green "Submit" button. The funds will then be sent to the PBOC Foundation.