



Mask Required Beginning October 13

The health and safety of our employees and customers is always our top priority. Based on recommendations from the CDC that people wear face coverings in public settings, **FTSB will be requiring customers to wear masks in the Bank beginning Tuesday, October 13 until further notice.** Our employees are required to wear masks at all times unless at their workstations by themselves.

We operate from a single location here on the West Side of the Williamsburg Square. We do not have other locations to pull employees from. Thus, **to protect employee and customer health, these policies MUST BE ADHERED TO.**

In addition to the above safety measures, here is a reminder of what you can expect when visiting the Bank lobby:

- Personal protective shields at teller stations, account desks and receptionist area.
- Floor stickers to help guide social distancing.
- Hand sanitizer is available throughout the Bank.
- If you forget your mask, don't worry. We have disposable masks on hand.
- Our staff may request you temporarily remove your mask for identification purposes.
- Please contact your banker before coming to the Bank to ensure they are in the office and available.
- Please limit the number of people with you on your trip to the Bank.
- Feel ill or have a cough? We are happy to assist you in our Express Banking Center drive-up or encourage you to utilize our Online Express internet banking or Mobile Express banking services.
- Cleaning, disinfection and hydrostatic spray sanitation procedures are in place for high traffic areas including ATMs, main doors, teller area, etc.

Thank you for your understanding and participation and for banking with FTSB.